



# HIGHFIELDS PRIMARY SCHOOL

*Succeed beyond the expected*

Pluto Close, Leicester LE2 0UU

0116 253 1382

[office@highfields-pri.leicester.sch.uk](mailto:office@highfields-pri.leicester.sch.uk)

[www.highfields-pri.leicester.sch.uk](http://www.highfields-pri.leicester.sch.uk)

HEADTEACHER

Mr Errol Rowe

DEPUTY HEADTEACHERS

Mrs Monika Singala

Mrs Jamila Vanzaria

## Photograph Consent form

Dear parents and carers,

Occasionally, we may take photographs of the children at our school or on a school trip. By which incidentally, some photographs may capture your child's participation directly or indirectly. We use these images for our school displays. These photos may be published in newsletters, the school website and through our school site Weduc. Weduc is our communication app for all current parents with children at the school. It is our primary method of communication to keep parents informed, engaged and essential for day-to-day contact with the school.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article. If a child has won an award and the parent would like the name of their child to accompany their picture, we will obtain permission from the parent before using the image. To comply with the Data Protection Act 2018, we need your permission before we can photograph or make any recordings of your child.

**Please circle your answer for all statements.**

I give permission for my child's photograph to be used within school for display purposes.	Yes	No
I give permission for my child's image to be used on the school website.	Yes	No
I give permission for my child's photograph to be used in other printed publications.	Yes	No
I give permission for my child to have a professional school photograph taken.	Yes	No
I give consent for my child and their details to appear in the media. (For example, in the local press, radio or TV).	Yes	No
I give consent for my son or daughter to be included in any school or class Yearbook and other mementos on leaving the school.	Yes	No
I give consent for my son or daughter to be photographed for school group photos, that may be bought by other families who have children in the photo.	Yes	No

Are there any reasons why your child cannot participate in events and performances that may be recorded or photographed and shared with the school community? If yes please contact Mr Rowe to explain your concerns.

**Please read the conditions of use on the back of this form and then sign, date and return the completed form to your child's teacher.**

Collaborative

Persevering

Resilient

Positive

Respectful



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## CONDITIONS OF USE

1. This form is valid for the duration of your child's enrolment at Highfields Primary School from the date of signing. However, if your circumstances change and you wish to opt out or opt back in, please contact the school office for a new form.
2. Historic photographs may remain on our school website. We will not re-use any photographs or recordings a year after your child leaves this school.
3. We will not include details or full names (which means first name and surname) of any child or adult in an image on video, on our website, or in printed publications, without good reason. If a pupil is named in the text, we will not use a photograph of that child to accompany the article without good reason for example, we may include the full name of a competition prize-winner if we have their consent.
4. We will not include personal e-mail or postal addresses, or telephone numbers on our website, in videos or in printed publications.
5. We may use group or class images with general labels, such as a science lesson.
6. We cannot film or take photographs of any child that is at risk or under a supervision order.

I have read and understand the terms outlined in this photo consent form.

<b>Name of Child:</b>	
<b>Class Teacher:</b>	
<b>Name of Parent/Carer:</b> <i>(Please print name)</i>	
<b>Signature:</b>	
<b>Relationship to child:</b> <i>(mother/father etc.)</i>	
<b>Date:</b>	

Please contact the school office if you have any questions relating to this consent form.

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